

City of Ottertail
September 9, 2016
Work Session Notes
6:30 AM

*This is an open forum. Council and Staff may speak openly.
No other business will be discussed at this session in order to keep under one-hour.*

Council present: Mayor Myron Lueders, Ron Grobeck, Heather Rosenthal, Jill Carlson, Darold Woessner
Absent:
Staff present: City Clerk/Treas., Elaine Hanson; Maint. Coordinator, Loren Hawes; Bob Schlieman, Apex Engineering
Others:

2017 Budget & Levy Discussion: Reviewed estimated revenues and expenditures for 2017. Hanson explained the payments structure for the new fire truck. Thought it would be good beginning the first of the year to get monthly reports from the Fire Department. Will invite Fire Chief for work session in November to come up with some type of reporting form. Council would like to keep the levy at 10% and no more. Noted that just in General for operating there was a 2% increase and adding in the truck and tax abatement brought the levy to 12%. Will look at using fire fund reserves to cover the gap. Options will be provided for the council at the regular meeting. Salaries for regular city employees were figured at one step plus adjustment for minimum wage increase.

Discussed a personnel policy option regarding selling back sick leave.

Reviewed Assessment policy draft with Bob from Apex. Council was walked through the policy and discussed scenarios for using assessments. With quite a few projects in mind, it may be necessary to see where the city would be at first through a preliminary report before making any decision on a policy.

Hanson visited with the council on a proposed plaque on one of the donated benches.

Woessner gave an update on changed plans for an exclusive liquor store building.

Work session adjourned at 8:10 a.m.

Elaine Hanson, MCMC
City Clerk-Treasurer