

**City of Ottertail**  
**April 8, 2016**  
**SPECIAL MEETING**  
**7:00 a.m. – CITY HALL**

Council present: Mayor Myron Lueders, Heather Rosenthal, Jill Carlson and Ronald Grobeck.  
Absent: Darold Woessner

Staff present: City Clerk/Treas., Elaine Hanson; Dep. Clerk/Zoning, Shari Wheeler; Maintenance/Zoning Coordinator, Loren Hawes;

Others present: Chad Koenen, Citizen's Advocate, official paper; Bob Schlieman, Apex Engineering; Tom Behm and Keith Fleischauer, planning committee members.

A Special Meeting, called by Mayor Myron Lueders and Deputy Mayor/Council member Heather Rosenthal and having been duly posted, was called to order at 7:00 a.m. with the Pledge of Allegiance recited by all present.

The purpose of the special meeting was to discuss documentation of bonding bills which have been presented to the State Legislature authored by Representatives Franson and Nornes and Senator Bill Ingebrigtsen for a safe room in Ottertail. A letter written by Council Member Ron Grobeck asked for the legislators support without the direct authorization of the City Council. It was discussed whether this has ever been considered a need through our Community Emergency Plan and a reminder that the discussion of a safe room had been taken off the list of the planning committee.

A motion was made by Rosenthal and second by Carlson to write back to the Legislators asking them to rescind the bills co-authored by them giving the support but that the City Council did not authorize the request for support and to apologize for any inconvenience. All voted in favor. Carried.

Discussion turned to the direction of the planning committee. A motion was made by Lueders to suspend duties of the planning committee until such a time that the city council requests or assigned them a specific task with a definite scope of work to be performed. Motion died for lack of second. In an alternate plan a joint meeting of the City Council and planning committee was set for Monday, April 18 at 7 p.m. to further establish the role of the planning committee and its members. Maintenance/Zoning Coordinator Hawes requested to be removed from the committee. Council representation will be addressed at that joint meeting.

With no other action the council adjourned at 7:35 a.m. with a motion by Carlson and second by Rosenthal. Meeting adjourned.

Respectfully submitted,

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Elaine Hanson, MCMC  
Clerk-Treasurer

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Myron Lueders, Mayor

*Reader Notes: The joint meeting was changed to Thursday, May 14, 5 p.m. prior to council due to conflict.*