

City of Ottertail
May 6, 2016
Work Session Notes
7:00 AM

*This is an open forum. Council and Staff may speak openly.
No other business will be discussed at this session in order to keep under one-hour.*

Council present: Mayor Myron Lueders, Heather Rosenthal, Darold Woessner and Ronald Grobeck.

Absent: Jill Carlson

Staff present: City Clerk/Treas., Elaine Hanson; Shari Wheeler, Deputy Clerk/Zoning Loren Hawes, Maintenance Coordinator/Zoning;

Others: Traci Ryan, Ryan Consultants

The following items were discussed:

Water Rates: Elaine provided a spreadsheet with recommended increases to base rates prorated over the course of 4 years. Council can consider a public hearing in the near future to inform the public and water users.

Lakeview Heights/Wallenberg water main extension: Have received a preliminary price but could be changed. Given the requirement of Chapter 429, council should consider having engineering services. With the help of Karkela's office, an agreement was drawn up to allow the city a temporary easement to do drainage work on the Hahn property.

No information was available from the City Attorney regarding the tower ordinance and no updates from Apex on the map which is still be worked on. Elaine will be providing the council with information received regarding VRBO's and Air BNB.

Elaine has worked on an ordinance regarding the Otter's Tail restrictions, but waiting for attorney comment.

In phone call to League it was determined that the city should enlist the engineer for many good reasons. Elaine will visit with Bob from Apex on these needed services.

Vicky Gunkel has resigned as of the end of May. Elaine will check with Jerry and Linda Martin to see if they are interested, otherwise an ad will go into the Henning paper and on the website.

Tracy Ryan reviewed recent information regarding establishing a TIF district in the city and where these districts should be located. Much discussion involved developer Tim Dally and Thumper Pond site for 4-plexes. Also discussed Deer Run 3rd Addition as well as Happy Acres.

With no time to discuss any other topics on the agenda, council adjourned at 8:00 a.m.

Elaine Hanson, MCMC
City Clerk-Treasurer