

City of Ottertail
July 20, 2017
7:00 PM

Council present: Mayor Myron Lueders, Heather Rosenthal, Ronald Grobeck, and Mike Windey.
Absent: Jill Carlson.

Staff present: Clerk-Treasurer, Elaine Hanson' Deputy Clerk, Shari Wheeler; Maintenance/Zoning Coordinator, Loren Hawes; Fire Chief, Stuart Fleischauer; City Attorney Sam Felix.

Others present: Jerry Smith and Jerry Martin, Ottertail Lions; Tom McSparron, West Central Initiative; Gordon Bradbury & Tom Behm, citizen planning representatives; Karen Hendrickson ,Bruce & Pat Strand, Adam Wedde, citizens; Chad Koenen, Citizen's Advocate, official paper.

CALL TO ORDER

Mayor Lueders called the Regular meeting of the Ottertail City Council to order at 7 p.m. with the Pledge of Allegiance.

CONSENT AGENDA:

A motion to approve consent agenda with additions and corrections and payable items with additions and corrections including those regular that come later was made by Windey and second by Grobeck. Motion carried. Following are consent items approved.

- a. Approve Minutes- Work Session and Regular meeting of June 15, 2017.
- b. **Resolution #2017-27** Receiving Donation of \$2300 from Rod & Gun for Bay View Shoreland stabilization and planting project.
- c. **Resolution #2017-28** Receiving Donation of \$10,000 from Auction proceeds for Community Park Bathrooms.
- d. **Resolution #2017-29** Receiving Donation of \$500 from Cathy Boll for Fire Department.
- e. Month End Financials & various reports
- f. Approve payables of \$187,313.60 and authorization to pay late coming regular bills.

PRESENTATIONS/PUBLIC FORUM/STAFF REPORTS:

Staff Reports:

Fire Department: 1)Chief Fleischauer provided a report for June. Twelve (12) runs made by the 1st Responders, 1 mutual aid fire runs on the report. A landing zone training with Life Line Helicopter took place. 2) Received an agreement for grant writing services from Pat Conroy of Widseth, Smith, Nolting. Motion made by Grobeck and second by Rosenthal to have clerk sign the agreement for \$1200 plus expenses. Assistance will be to write a grant for FEMA 95/5 split for PPE and SCBA. Fleischauer indicated that after talking with other fire departments, it sounds like there is a good chance that a grant would be awarded for at least the PPE. All vote in favor of said motion. Carried. 3) Lion's representatives Jerry Smith and Jerry Martin made a presentation to Mayor Lueders and Chief Fleischauer for a check in the amount of \$25,000 to go for fire equipment. The council expressed their thanks to the Lions for the generous donation.

City Hall: 1) Hanson provided two samples for advertising the city at the League of MN Cities Fall Regional Meeting to be held in Ottertail. A motion was made by Windey and second by Rosenthal and second by to purchase 144 cups with the City's logo on it. All voted in favor, carried.

2) Clerk Hanson recommended the Council replace the cooler in the Community Center with a refrigerator freezer. The cooler does not have the capability to keep ice cream or anything frozen on site. Fleischauer offered to take the cooler and replace the old refrigerator in the fire hall. A motion was made by Rosenthal and second by Windey to replace the cooler. All voted in favor, carried

Construction Update: City Engineer, Bob Schlieman, Apex, was not present. Hanson reported the MPCA – SWIPP has been closed out for the downtown project is substantially complete but waiting for

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punch list items. South of 108 is substantially complete but project and extension was granted last month until September. Waiting on Ottertail Aggregate on North Maple and Eagles Trail. Hawes reported that Otter Tail township contacted him on doing some repairs on Cozy Oak Drive in the ditch shaping the slope and extending the culverts. The City would share in this cost but the township will get the bids. No action at this time.

Public Forum:

Karen Hendrickson, resident made a presentation and request that the City look at purchasing a “Pickle Ball” net for residents to use at the tennis/basketball court in the Community Park. Pickle Ball is a new sport that is picking up interest for all ages. Hendrickson would work with staff to find a reasonably priced net, semi-permanent with easy access not interfering with basketball court for up to \$500. A motion was made by Grobeck and second by Rosenthal to accept the proposal and purchase a net. All voted in favor, carried.

Councilmember Ron Grobeck gave a tongue-in-cheek presentation regarding “Returning the County Seat to Ottertail City”, in celebration of the Quincentennial (150 years) Celebration for Otter Tail County starting next year in 2018.

Tom McSparron, West Central Initiative, gave a presentation to the City Council on the valuable resources their organization provides to strengthen the economy of the region, highlighting various programs such as day care, workforce solutions and planning for disaster recovery for businesses. McSparron thanked the City for its past commitment and requested continuing support looking into the 2018 budget. A motion was made by Rosenthal and second by Rosenthal and second by Windey to provide WCI with support of \$500 to be added to the 2018 Budget. All voted in favor, carried.

Bruce and Pat Strand, residents, came before the Council to provide an observation and to make a request. They indicated appreciation for the hard work of the staff and the recent improvements to the City. Their concern was that the Council try to hold taxes down as theirs have continued to grow each year and could soon become a hardship. Mayor Lueders thanked them for attending and voicing their concerns.

Adam Wedde made a request to the Council to waive curb stop water availability fee for a lot that he was considering purchasing. After a short discussion the council thought it best to stick to the ordinance for vacant properties with a curb stop.

OLD BUSINESS:

Council reviewed the prepared draft of the **Ordinance Repealing and Replacing Chapter 93 Right of Way Construction Regulations** with City Attorney Sam Felix from the firm of Karkela, Hunt, Chicho, PLLP of Perham. Some recommendations were made. A motion was made by Windey and second by Rosenthal to approve the recommendations pending 10 day notice to the public. Final approval of the ordinance and ordinance summary will be considered at the August 17th regular meeting following said notice. All voted in favor, carried.

Clerk noted that Rick Adams was not able to attend, but the lease is ready to sign. A motion was made by Rosenthal and second by Grobeck to authorize Hanson to sign the lease and called for a CUP Hearing to take place at the next regular council meeting. All voted in favor, carried.

Discussed the financing of the Bathroom Project. So far the only donation was from the Auction group for \$10,000. Woessner Construction started with the pad and block, costs up to that amount. There may be an amount that the City will need to carry until additional donations are made in the future. Planning group will make the decision on roofing and gable color.

Tom Behm, representative from the planning group addressed the Council regarding communication

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problems at the Bay View Shore Restoration and Planting Project. The planning group met with property owners and discussed concerns. 3600 Plants were planted and shore stabilized that morning. A motion was made by Grobeck and second by Rosenthal to move on with the original plan as presented. All voted in favor. Hanson said that she had discussed a survey and it was suggested to get a title search done. Windey motioned and a second from Grobeck to obtain a new survey and title search. All voted in favor, carried.

NEW BUSINESS:

Motion was made by Rosenthal and second by Grobeck to approve the Renewal Application for Optional 2 AM Closing License for Oscal, Inc (The Otter Supper Club & Lodge). All voted in favor, carried.

Motion by Rosenthal and second by Grobeck to approve Off-Premise Permit for Hoot-n-Holler to serve alcohol off premise with their caterer's permit for the annual Rod & Gun Demo Derby and a parking lot (street) dance following. All voted in favor, carried.

Black Hawke concert on Friday, July 21st at The Otter Supper Club, may or may not have fireworks. Council should be aware in case of complaints.

A Kick-Ball Event will be held at the ball fields on August 19th organized by Emily Dreyer.

Hanson looked for direction from the Council on marketing the lots owned by the City in the Fairway View addition. Information can be placed on all available web sites, (City's & Tri-City). Should a sign be placed on-site? Rosenthal suggested getting a price from J & H Signs from Perham.

To have continuity for sewer inspections in the City, Hanson recommended designating Bill Schueller as City ISTS inspector at the same rate he charged during his agreement for the 3 year inspections. Grobeck made the motion and second by Windey to designate Schueller. All voted in favor, carried.

ZONING

Amendments to the ordinance are still being worked on with hopes to take the final draft to the City Attorney for opinion soon.

Permits

- Ken Loock – 8' x 8' shed – 107 Long St.
- Christine Patterson – 5' x 400' fence – 343 Co. Hwy 55
- Scott Thompson – demo house and attached garage – 102 Pottery Dr.
- Harold Wheeler – 24' x 32' shed addition – 418 MN Hwy 78 S
- John/Jill Carlson – bituminous driveway – 136 River View Rd.
- Robert/Margaret Palowski – move on 27'8" x 56' Mfg. Home – 113 Pottery Dr.
- Larry Meskimen – 30' x 40' garage – 147 Donalds Rd

Correspondence/Meetings/Trainings/FYI-reminders

- Community Collaborative Meeting – Monday, August 28th at Thumper Pond to hear plans about the upcoming 150th Otter Tail County Celebration.
- Clerk out of office August 3rd-9th. Deputy Clerk out of office September 18-22.

With no other business to discuss, the Council adjourned at 8:15 p.m. with a motion by Rosenthal and second by Grobeck. Meeting adjourned.

Respectfully submitted,

_____/s/s_____
Elaine Hanson, MCMC
Clerk-Treasurer

_____/s/s_____
Myron Lueders, Mayor